

## Temperature Tracking

Approval Date: 01SEP2022

1. Temperatures will be recorded either electronically via a PharmaWatch thermometer or a NIST Certified Min/Max Thermometer.
2. If collected electronically the thermometer automatically records temperatures every 15 minutes and sends alerts via text if temperature is out of range.
3. If collect via a NIST Certified Min/Max Thermometer, temperatures will be recorded daily on all business days.
4. Lead CRC for each location will be responsible for recording the temperatures daily.
5. If lead CRC is unavailable, the back-up CRC or other staff member will be responsible for recording temps.
6. Min/Max will be reset after each recording of temperature.
7. Temperature ranges for each study IP will be updated on a temperature reference log (filed under Administration\_Care Insitute > Care Institute > Templates > Calibration and Certificate Tracking Log) kept with and displayed prominently with the study IP at each location.
8. Deviations will be reported promptly to study sponsor/CRO via the means outlined in protocol and/or study reference manuals.

# Policy Manual

