

## Lab Kit Destruction

Approval Date: 01SEP2022

1. Lab kit is identified as expired (by expiration date provided by study lab on kit packaging) or no longer needed (study closure or recall of lab kits by study lab)
2. Lab kits are to be quarantined immediately if site recognizes expiration of kit and/or study sponsor or study lab notifies site of expiration until destruction can occur.
3. Needles and blood drawing equipment (bandaids, gauze, etc.), if provided, are to be removed from kits and are to be placed in clinic supplies as these have no expiration date on them.
4. All blood collection tubes, if glass, are to be placed in biohazard collection container so no injury from broken glass can occur.
5. All blood collection tubes, if plastic, can be discarded into the trash.
6. Requisition forms and other documentation provided is to be shredded.
7. Boxes used to contain kit supplies are to be broken down and recycled.
8. Lab kit destruction must be documented on an NTF and filed in the lab section of CRIO.

# Policy Manual

