

Handling of Lab Samples

Approval Date: 01SEP2022

1. PRIOR to blood or urine collection, collection tubes and cups will be labeled with lab specific subject identifiers (i.e. requisition form sticker, initials, subject ID, etc.). If it is not practical to apply study provided stickers prior to blood draw then, at minimum, write the subject initials or ID number on the tub and the sticker can be applied after draw. All tubes needing to be drawn should be placed in a patient specific basket (lab kit box is an appropriate receptacle to use).
2. AT BLOOD DRAW all tubes and cups will be verified that identifiers are on each and that they match the requisition form provided by the lab.
3. DURING PROCESSING of lab samples there will be no mixing of patient samples. Subject samples will be processed individually with no other subject samples other than their own. Samples will be kept in subject specific collection basket with subject identifiers on it.
4. UPON SHIPPING all lab samples will be verified that the IDs on the sample collection tubes match the requisition form they are being packaged with.

Policy Manual

